

## I. General Statement of Operations

The Committee of World War II Interpretation is a division of the Living History Association, Inc. and will use and abide by the rules, regulations, by-laws and policy Book, as generally stated for the administration of the overall organization and as directly refers to the Department of World War II Interpretation.

### II. Statement of Intent

The purpose of the Committee, its officers and membership shall be as follows:

1. To promote the study and honor the memory of the people and events of the World War II period, their lifestyles, and spirit, through re-enactments and living history activities.
2. To promote better communication and coordination among units and individuals in the World War II community.
3. To present World War II Interpretation, battles, encampments, etc. as authentically and safely as possible.
4. To organize events and activities and present them in such manner as to make them educational and enjoyable for the public and re-enactor alike.

### III. Membership

Membership in this Committee will constitute all dues paying authentic units of ten (10) members or more, ( Units with less than ten members will have to be sponsored by a recognized unit ) or any authentic area of World War II Interpretation outside of units that fall into L.H.A. guidelines.

### IV. Committee Representation

Each World War II dues paying unit shall have one (1) vote to decide Committee issues. Non-member units, individuals, etc. complying with authenticity are strongly encourage to attend meetings, events, or maintain communication with the Committee, without voting rights. All member units in the World War II Intrepretation community must be heard if we are to grow. However, voting rights for election of Officers or determination of the activities the Committee will support must be the sole property of the World War II Interpretation Committee.

## V. Meetings

Meetings of the Committee Officers shall be announced in L.H.A. publications as practical under their publication schedule. No notice emergency meetings of a two-thirds majority of the elected Officers will constitute an official meeting. No meeting of the Committee will ever be closed to dues paying members of the Living History Association. The Committee Meeting Shall be held at the Annual L.H.A. General Membership Meeting

## V.I. Officers of the Committee

Officers of the Committee will be elected to serve for a period of three (3) years. Nominations for the Committee Officers will be taken at the Annual General Membership meeting of the L.H.A. in November. Elections will take place in December by written ballot.

The Officers of the Committee and their duties will be as follows:

1. Chairman : To control the conduct of meetings and to provide leadership and support of the goals of the Committee. The chairman will act as liason to the Living History Association Board of Directors.
2. Vice-Chairman : To substitute for the chairman in the event of his/her absence and to perform such duties as directed by the chairman.
3. Administrated Officer : To keep the minutes of meetings, maintain historical and organizational files and records and to conduct correspondence on behalf of the Committee as directed by the chairman.
4. Finance Officer : To collect funds generated by the Committee, and to keep an accounting of those funds for the general membership.

The positions of Battlefield Commanders, Saffey Officer and Authenticity Inspector will be determined by the Officers of the Committee. The position of Provost Marshal will be provided for jointly by the dues paying units of the Department.

## V.II. Responsibilities of the Committee

1. To ensure quality, safe, sane, authentic activities.
2. To generate growth in membership for the Committee and the Living History Association.

### VIII. Events/Re-enactments

Officers of the Committee will suggest, create and/or coordinate events concerning the World War II period.

The administrative procedure for this Committee to coordinate and execute events is as follows :

1. The Committee will coordinate with units and event sponsors to determine the best dates and ways to cooperate on the scheduling events and activities. Units schedules will be cross referenced for greatest possible attendance of quality units and individuals.
2. Support of L.H.A. goals and activities will be a major determining factor in the scheduling of events and activities.
3. The Committee will determine event activities and schedules after consultation with site managers. Schedules will be arranged for the utility and enjoyment of the re-enactor and the public within confines of the site regulations and public law.
4. The Committee Officers will be the sole judge of the admission of units, and or individuals at World War II events.
5. After-action reports will be submitted to L.H.A. administration Department, Board of Directors and Site managers.

### IX. Correspondence/Communication

All correspondence and communication directly or indirectly pertaining to this Committee will be exclusively generated and responded to by the Committee.

Any correspondence received by the Administrative Department, Board of Directors or other Departments of L.H.A. directly or indirectly pertaining to this Committee will immediately be forwarded to the chairman or administrative officer of the Committee.

Only elected Officers of the Committee are authorized to correspond and transmit information on behalf of the Committee. No other individual, Department or Committee is authorized to correspond in writing or transmission on behalf of this Committee without the consent of the elected Officers of this Committee.